



# **FDMS Version 4.7.1 Release Notes**

**Release Date: March 28, 2015**

## Contents

Release Summary .....	1
Frequently Asked Questions (FAQs) .....	2
Homepage Tab .....	3
FDMS Features Text and Menu Items.....	4
Addition of “Back to FDMS 3” Link .....	4
Training Resources Tab .....	5

## Release Summary

The FDMS.gov version 4.7.1 has been updated concurrent to the release of FDMS.gov version 3.6.12 to support changes made in both systems. This release provides users with updates to existing features and information resources. The primary additions and changes to the FDMS 4 software for this release include the following:

- An amended set of Frequently Asked Questions (FAQs)
- Updates to Homepage Text and Menu Items
  - Renamed New Features tab to FDMS Feature
  - Updates to FDMS Features Text and Menu Items
  - Addition of “Back to FDMS 3” link on the FDMS Features tab
- Updates to Training Resources Text and Menu Items

## Frequently Asked Questions (FAQs)

There will now be a link on the footer of FDMS 4 directing the user to the new and improved FAQs and responses. This content has been revised as of this release with the most accurate information possible. This page will be accessible through both FDMS 4 and FDMS 3.

The screenshot displays the FDMS 4 web application interface. At the top, there is a navigation bar with links for 'Batch Jobs', 'Add Docket', 'Admin, Agency middle', 'User Profile', and 'Logout'. Below this is a search bar labeled 'Search Dockets' and an 'Advanced Search' link. The main content area is divided into three sections: 'Home', 'FDMS Features', and 'Training Resources'. The 'Home' section contains a 'Welcome to the Federal Docket Management System (FDMS)' message, followed by 'Getting Started' instructions, 'Announcements', and 'Tips and Tricks'. The 'FDMS Features' section is currently selected. The 'Training Resources' section contains links to 'Training and Support' and 'Quick Reference Guides'. On the left side, there is a 'Menu' section with links to 'Inbox', 'FR Feed', 'Work Queue', 'My Favorites', 'Recently Viewed', and 'Flagged Documents'. At the bottom of the page, there is a footer with various links including 'About Us', 'Privacy & Security Notice', 'Accessibility', 'Contact Us', 'FAQs', 'Glossary', 'Regulations.gov', 'USA.gov', 'Resource Center', and 'Training'. A red box highlights the 'FAQs' link in the footer, and a red arrow points to it from the left.

## Homepage Tab

Several text and cosmetic updates have been made to multiple areas of content on the FDMS 4 homepage:

- Opening Header text was updated.
- FAQ link was also added to the "Getting Started" field on the homepage.
- Announcements text was updated with a direct link to the latest release notes.
- Training and Support text was updated with a direct link to the Training Resources and for submitting a ticket with the FDMS Help Desk.
- Tips and Tricks text was updated.

The screenshot displays the FDMS 4 homepage. At the top, there is a navigation bar with links for Batch Jobs, Add Docket, Admin, Agency middle, User Profile, and Logout. A search bar labeled "Search Dockets" is also present. Below the navigation bar, the "Menu" section on the left lists various categories: Inbox (265 / 243), FR Feed (75), Work Queue (45548), My Favorites (19 / 9), Recently Viewed (100 / 101), and Flagged Documents (11). The main content area is titled "Welcome to the Federal Docket Management System (FDMS)" and is divided into four columns. The first column, "Getting Started", provides a three-step guide for new users. The second column, "Training and Support", offers links to training videos, the 2015 FDMS Training Schedule, and contact information for the FDMS Help Desk. The third column, "Announcements", features a notice about the FDMS 4.7 Release. The fourth column, "Tips and Tricks", provides additional guidance for users. The footer contains links for About Us, Privacy & Security Notice, Accessibility, Contact Us, FAQs, Glossary, Regulations.gov, USA.gov, Resource Center, and Training.

## FDMS Features Text and Menu Items

What was previously the “New Features” tab on the FDMS 4 homepage is now “FDMS Features” where users can find information about recent releases. This improvement will make it easier for users to navigate updates and new features to the system.

## Addition of “Back to FDMS 3” Link

In preparation for the decommissioning of the FDMS 3 system, the button to “Go Back to FDMS 3” will be removed from the header with the release of FDMS version 4.8. If, for any reason, a user needs to return to FDMS 3 quickly from the FDMS 4 system, a link can now be found on the Homepage tab under the “Tips and Tricks” section.

The screenshot shows the FDMS 4 homepage. At the top, there is a navigation bar with links: Batch Jobs, Add Docket, Admin, Agency middle, User Profile, and Logout. Below this is a search bar labeled "Search Dockets" and an "Advanced Search" link. The main content area is divided into three tabs: Home, FDMS Features, and Training Resources. The "Home" tab is selected, displaying a "Welcome to the Federal Docket Management System (FDMS)" message. On the left, there is a "Menu" sidebar with sections: Inbox (265 / 243), FR Feed (75), Work Queue (45548), My Favorites (19 / 9), Recently Viewed (100 / 101), and Flagged Documents (11). The main content area includes sections for "Getting Started" (with three steps), "Announcements" (with one announcement about the FDMS 4.7 release), "Training and Support" (with four items), and "Tips and Tricks" (with three items). A red arrow points to the "Go back to FDMS 3" link in the "Tips and Tricks" section, which is highlighted with a red box.

## Training Resources Tab

The text under the Training Resources tab on the FDMS 4 homepage was restructured to a more user-friendly format. This text includes a direct link to take a brief FDMS 4 feedback survey and a direct link to contact the FDMS Helpdesk.

The screenshot shows the FDMS 4 homepage with the 'Training Resources' tab selected. The sidebar menu on the left includes sections for 'Inbox', 'FR Feed', 'Work Queue', 'My Favorites', 'Recently Viewed', and 'Flagged Documents'. The main content area features a video player at the top, followed by dropdown menus for 'Video Tutorials (length < 10 min)', 'Recorded Training Webcasts (length > 1 hr)', 'Quick Reference Guides (pdf)', 'User Guides (pdf)', and 'Additional Reference Guides (pdf)'. Below these, a 'We Need Your Feedback!' section contains two bullet points: 'Take a brief FDMS 4 Survey' and 'Contact the FDMS Help Desk', both of which are highlighted with red boxes. The footer of the page includes links for 'About Us', 'Privacy & Security Notice', 'Accessibility', 'Contact Us', 'FAQs', 'Glossary', 'Regulations.gov', 'USA.gov', 'Resource Center', and 'Training'.